

SLOUGH BOROUGH COUNCIL

REPORT TO: Licensing Committee

DATE: 3rd June, 2010

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WARD(S): All

PART I **FOR DECISION**

ESTABLISHMENT OF A LICENSING SUB-COMMITTEE AND APPOINTMENT OF DESIGNATED CHAIRS.

1. **Purpose of Report**

This report seeks approval for the establishment of a Licensing Sub-Committee and the appointment of designated Chairs to the Sub-Committee.

2. **Recommendations**

(a) That a Licensing Sub-Committee be established with terms of reference as set out the appendix.

(b) That the Committee appoint three Members (two Labour and one BILLD) to act as designated Chairs of the Sub-Committee for the 2010/11 municipal year.

3. **Key Priorities**

There are no key priority implications.

4. **Other Implications**

(a) **Financial**

There are no financial implications associated with this report at this stage.

(b) **Human Rights Act and other Legal Implications**

There are no Human Rights Act or other legal implications.

(c) **Workforce**

None.

5. **Supporting Information**

5.1 At its meeting on 31st May, 2006 the Licensing Committee established a Licensing Sub-Committee and agreed its terms of reference as set out in appendix.

5.2 The Committee agreed to the appointment of designated Chairs of the Sub-Committee and that these Members would chair the meetings of the Sub-Committee on a rota basis.

- 5.3 It was also agreed that the Sub-Committee would consist of three Members to be drawn on a rota basis from the Members of this Committee on a politically proportionate basis. It should be noted that, as the Labour Group has an overall majority on the Council, the Sub-Committee will comprise two Labour Members and one Member of the BILLD Group.
- 5.4 Members are requested to establish a Licensing Sub-Committee, with the terms of reference as attached in the appendix, and to appoint three designated Chairs to the Sub-Committee for the municipal year 2010/11 (two Labour and one BILLD).
6. **Background Papers**

Agenda and minutes of Licensing Committee – 31st May, 2006

LICENSING SUB-COMMITTEE

Constitution

3 Members of the Licensing Committee (Quorum 2 Members)

Terms of Reference

- 1 To consider and determine applications for licences for private hire vehicles, operators and drivers and for hackney carriage drivers where:
 - (i) The individuals involved have been convicted of traffic or other offences.
 - (ii) Where CRB checks on an individual give cause for concern with regard to their suitability as a fit and proper person to hold such a licence.
 - (iii) In any other special circumstance where the officers consider it appropriate to refer the matter to the Sub-Committee.
- 2 To hear and determine any appeal against a decision of the Director of Law and Corporate Governance taken under delegated powers to refuse an application for approval of premises or to revoke any approval previously granted under the Marriage Act 1994.
- 3 To determine such other licensing appeals or other licensing matters referred by officers including but not restricted to:
 - Sex establishments
 - Street trading.

Licensing Act 2003

- 4 To consider applications for a personal licence where a representation has been made.
- 5 To consider applications for a personal licence in cases where the applicant has unspent criminal convictions.
- 6 To consider applications for premises licences/club premises certificates where a representation has been made.
- 7 To consider applications for provisional statement where a representation has been made.
- 8 To consider applications for variations to premises licences or club premises certificates where a representation has been made.
- 9 To consider applications for the transfer of a premise licence where a representation by the Police has been made.
- 10 To consider reviews to premises licence/club premises certificates where these have been requested by the relevant authority in accordance with the relevant regulations.

- 11 To determine a Police representation in respect of a temporary event notice.
- 12 To consider applications for Interim Authorities where a representation by the Police has been made.

Gambling Act 2005

- 13 Application for a Non Fast Transitional Conversion for a Premises Licence where representations have been made.
- 14 Application for new Premises Licence where representations have been made.
- 15 Application for a Provisional Statement where representations have been made.
- 16 Application to vary a Premises Licence where representations have been made.
- 17 Application for Transfer of a Premises Licence where representations have been made
- 18 Cancellation of Club Gaming / Club Machine permits
- 19 Applications for other permits where representation have been made
- 20 Decision to give a counter notice to a temporary or Occasional Use Notice
- 21 Application a for a Review of a Premises Licence